



Facility Use Policies & Procedures

Rates

Hourly - \$50.00 per hour (Eight plus hours get a 10% discount). User Agreements are accepted on a first-come first-served basis.

- Please make checks out to Gold Canyon Community, Inc. or GCCI or online at <https://www.gccincaz.org/thecenter>

For small or informal community gatherings rates or fees are negotiable

TERMS:

- The user of large meetings must have proof of liability insurance
- Checks will be deposited on or after the event.
- A User Agreement must be completed, signed, and accepted before the event begins.

Food Service

- We cannot keep the Health Department happy with the public using this facility preparing or serving food not prepared off-site.
- The renter may temporarily use the refrigerator, sink, and small counter space.
- DO NOT leave food or appliances unsupervised in the hall at any time. Electrical breakers sometimes activate. Appliances sometimes fail.

FACILITY USE

- The user shall have use of the unlocked areas of the Community Center building and front grounds.
- Check-in time is 30 minutes before the event unless permission for different hours is given.
- All events must cease by midnight. This includes cleaning, locking up, and vacating the premises. Failure to do so may result in additional charges.
- It is the responsibility of the user to ensure that the size of the group assembly does not exceed the maximum capacity of 49 people at any time during the event.

GCCI BOARD RIGHTS

- Any of the GCCI Directors, the office manager, and/or local law enforcement officers shall have the right to enter the premises at any time.

SMOKING/ALCOHOL/ILLEGAL DRUGS

- No Alcoholic beverages are allowed unless the user has obtained a liquor license from the County. No alcohol may be consumed in the parking lots or grounds. Any event violating this term may be shut down without further notice. Law enforcement may become involved.
- Smoking is not allowed.
- No illegal drugs are permitted on the property. Any event violating this term may be shut down without further notice without refund or deposit return. Law enforcement may become involved.

DECORATIONS

- Decorations are permitted. No decorations shall be hung from fixtures. Painter tape is the only fastener allowed on the walls. The existing decor may not be removed but may be covered.
- No Confetti or Fireworks are allowed.

CLEANING

- The user is responsible for the building, furnishings, and grounds being left in the same condition in which they were turned over for the event.
- All trash must be removed from the building and grounds and then placed in the large trash container outside (next to the parking lot by the mailbox). Please break the boxes down before putting them in the trash.
- Decorating, the event, and cleaning must all take place during the rental period.
- The renter agrees to pay for any additional damages from misuse or failure to properly lock the building, from additional cleaning needed, or from work needed to restore the facility to the state it was in before the event.

FIRE EQUIPMENT

- Please take a moment to locate the fire extinguishers in the hall. In the event fire equipment is used, there will be a fee for recharging the equipment. The canister refill is \$35.00.

FUNDRAISING

- Any fundraising activity must have the prior permission of the GCCI Board. The privileges granted by this permission are exclusive to the renter and may not be reassigned or transferred.

NEWS/ADVERTISING/POLITICAL ACTIVITY

- The GCCI Board reserves the right to review and approve or deny any news releases, advertising, or social media posts that identify The Center at any time.
- The Community Center is a politically neutral space. All news releases, advertising, and social media related to political candidates, lobbying, or ballot measures may not imply that the Community Center endorses any candidate, issue, lobby, or measure. The GCCI Board reserves the right to review and approve or deny any such media at any time.
- Users are limited to one directional sign on the property near the road and one roadside greeter to direct traffic.

CHILDREN

- The user is responsible for the conduct of children attending the event. It is recommended that there be at least two adults on the premises when children are present.

ANIMALS

- No animals except certified service dogs are allowed in the building.

NOISE

- Excessive noise from any source is unacceptable. The renter is responsible for keeping noise to a reasonable level acceptable to nearby residents. Any event violating this term may be shut down without further notice without refund or deposit return. Law enforcement may become involved.

CHARGES

- Failure to comply with these terms will result in additional charges in the case of damages.

INDEMNITY

- The user agrees to indemnify and hold harmless The Community Center, and GCCI from and against all liens, claims, actions, demands, costs, and expenses whatsoever on account of any real or claimed damages occurring in or arising out of the use of The Community Center.

Failure to comply with Rental Policy and Procedures may result in a portion or the entirety of the deposit being remitted.